

January 15<sup>th</sup>, 2024

# COOPERATION AGREEMENT

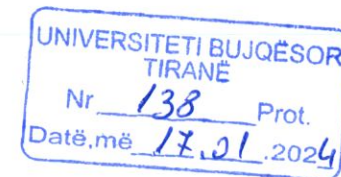
between

**AGRICULTURAL UNIVERSITY OF TIRANA**

and

**KOESTINGER TACE & PARTNERS**

and

**RESOURCES IN DEVELOPMENT NGO**

Agricultural University of Tirana hereinafter referred to as 'the University', and Koestinger Tace & Partners, Albania referred to as 'KTP' and Resources in Development, referred to as 'RID' commit to cooperate in the common goal of supporting the development of innovative solutions to Tirana municipality challenges, with a special focus on waste prevention by promoting economically viable reuse systems, by empowering women as entrepreneurs.

The parties agree to cooperate in the frame of the project 'Circular City Labs' aiming to strengthen the businesses ideas through an integrated entrepreneurship development program for impact ideas to empower businesses to develop and test reusable packaging systems and strengthen women participation in the local circular economies.

The purpose of this document is to outline and determine the level of cooperation between the three Partners. Thus, the University with the vision to become an **Innovation HUB** and pursuant to the Law no 80/2015 'On Higher Education and Scientific Research in Higher Education Institutions in The Republic of Albania', KTP as **Consulting Company** and RID in the role of **NGO** entity aligned with programme requirements and specifications agree to cooperate with the aim to perform for the achievement but not limited to the following activities as part of agreement between the parties.

The Circular City Lab Tirana is an integrated entrepreneurship development program for impact ideas, to empower businesses to develop green and/or digital solutions. Its main activities are as follows:

1. Component one – Bootcamp & Workshops with MoT staff
2. Component two - CCL Startup Weekend (Techstars hackathon)
3. Component three – CCL Tirana Business Ideas Incubator
4. Component four -DEMO DAY Public

The University engages to allocate human resources, physical academic spaces, and infrastructure within the Faculty of Economy premises, dedicated for the incubation program. The

University through the Faculty of Economy will enable a dedicated physical space available for the businesses teams for the whole period of the incubation programme starting from mid-February 2024 to May 2025. The aim will be to deliver the proper training, mentoring, and networking sessions. Therefore, the University engages to provide i) academic premises and workshop arrangement; ii) two internal staff/ students as community builders and, iii) one academic staff to arrange necessary support for the participating businesses.

**KTP will develop all the strategic intervention through the technical design and implementation of the entire program** including all activities namely i) Bootcamp for MoT staff, Workshops with MoT, ii) CCL hackathon (Techstars hackathon), iii) business ideas accelerating program and the respective Labs including DemoDay Public, iv) Provide complementary support and handholding for the winner of Accelerator. Furthermore, KTP will undertake the main following tasks to achieve the goals: (i) to increase internal management capacities of the University through guiding the staff allocated to assist the businesses; ii) strategic direction for the community leading engagement as incubator /community management (ii) build and implement a marketing strategy.

**RID** will engage in coordination activities, project management, financial and operational planning for an efficient project implementation ensuring that all actors and activities are interlinked and producing desired results. RiD will build a sustainable monitoring & evaluation system, and in joint cooperation with KTP will accomplish thorough reporting according to the applicable methodologies and donor requirements.

**Altogether entities** are willing to contribute to their best abilities in the areas where they operate, toward the successful implementation of this agreement. While KTP and RID will be delivering the implementation of the incubation program, the University will provide resources to facilitate the delivery.

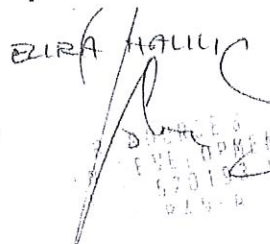
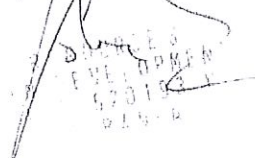
The implementation of the above-mentioned activities will be performed in the framework of the 'Circular City Labs' while they are subject to availability of funds granted by the EU4Innovation - a *Multi Donor Action, jointly co-financed by the EU, the German Federal Ministry of Economic Cooperation and Sida, to be implemented by GIZ and Sida.* This agreement forms the basis of cooperation between the three entities. This Cooperation Agreement is not an obligation of funds, nor does it constitute a legally binding commitment.

For Koestinger Tace &  
Partners

By:   
(Signature & Stamp)  


Name: Ms. Armela Duka  
General Manager

For Resources in  
Development

By:   
(Signature & Stamp)  


Name: Ms. Elira Halili  
Executive Director

For Agricultural University of  
Tirana

By:   
(Signature & Stamp)  


Name: Mr. Fatbardh Sallaku  
Rector